

FRETtenham PARISH COUNCIL

Clerk to the Council:

Anne Tandy

48 Green Lane West, NR13 6PG

T: 07562014003

E: clerk@frettenham-pc.gov.uk

W: www.frettenham-pc.gov.uk



Parish Council Meeting Minutes Monday 13th April 2026 at 7.30pm Frettenham Village Hall

Present: Philip Norton (Vice Chair), Shaun Catterall, Richard Fisher, Keith Robertson

Also Present: Anne Tandy (Parish Clerk. Dan Roper, County Councillor

Members of the public: 1

1. Welcome and apologies for absence received from Teresa Norton, Fiona Tibbitt and Cathy Hall.
2. There were no declarations of interest in items on the agenda or requests for dispensations
3. An application from Keith Robertson was considered for co-option to the Council. It was proposed that Mr Robertson be co-opted to the Council and the declaration of acceptance of office was signed in the presence of the Clerk.
4. The minutes of the Parish Council meeting held on 9th March 2026 were reviewed and proposed as an accurate record of the meeting. All agreed.
5. **Public Forum** (including County and District Councillor Reports)
 - a. Short report from the County Councillor. Currently in the election period so very little to report. With regards to the proposed 3 unitary structure, Frettenham will fall into the East Norfolk Unitary. This will go ahead once legislation has been passed by Government. The Buxton Road closure has been causing lots of issues and it has now been agreed that the road closure will move to a temporary traffic light management system. The work is expected to continue for another week.
 - b. No residents' questions

19:46 Dan Roper left the meeting

 - c. PC Bhogal submitted a report: I do not have any Police updates at present except for advice for residents who have oil tanks to be more vigilant and to possibly upgrade their security around their premises – keep gates locked/closed, use new padlocks, possibly install CCTV cameras and security lights.
6. **To report progress on any matters arising from the last meeting** (for information only)
 - a. Buxton Road Trod Path update. The National Lottery Fund application was turned down as it is considered the local authority are responsible for delivering such a project. The Clerk continues to approach funding providers for support and will discuss with Highways what other options, for delivery, there might be.
7. **Planning**
 - a. Consultation on planning application [2025/2407](#) Veolia ES (UK) Ltd. Discharge of conditions 15 and 26 of application [2023/0974](#). No comments.
 - b. No other planning applications received following publication of the agenda.

8. Allotments

Progress with the proposal for a new allotment site was updated. A meeting has been arranged with Wroxham Home Farms to further discuss available sites. The members of the Allotment Committee will be invited to attend.

9. Newsletter

Responses to the removal of adverts in the newsletter from advertisers have been limited. It was proposed in this case that a move to an electronic version take place. Therefore a final printed version is to be prepared by the Clerk for delivery and information included in this edition about the change to an electronic version with details of where it can be accessed, a mailing list set up and a limited number of printed copies to be made available for those who have no access to the internet.

10. Footpaths

An initiative from the Ramblers Association to carry out an assessment of public footpaths and their accessibility was considered. It was reported by a member of the public who regularly uses the footpaths around the parish that they are all generally in good condition. This will be continually monitored by the Council and the Community.

11. Broadland Community Awards

Consideration was given to these and it was agreed that residents should make their own nominations and this can include individual Councillors. Details can be found on the Broadland District website.

12. Neighbourhood Plan

Feedback from neighbouring parishes on the possibility of a collaboration was given and there was no interest in joining with Frettenham. It was agreed that this project should go ahead and will be budgeted into next year's precept.

13. Reports

- a. See Item 9.
- b. An update on Highways matters was heard. Replacement kerbs around the village have been reported as below standard. To be reported back to the Highways engineer.
- d. A report on the activities of the village hall was given by Philip Norton. No meeting this month as no business to discuss.
- e. The SAM2 Report was noted.
- f. A report on regular play area inspections and any issues identified was fed back.

14. Accounts

- a. The bank Reconciliation to 31st March 2026 was agreed. The balance including all reserves is: £14,464.23
- b. Appendix A of the Reserves Policy was agreed.
- c. The cost of £172.87 +VAT to purchase a [litter bin with pest guard](#) for the play area was agreed.
- d. The payments list below for April 2026 was approved and online authorisers were agreed as: Teresa Norton and Shaun Catterall.

Voucher	Date	Supplier	Account name	Net	VAT	Total
306	30/04/2026	Unity Trust Bank	Bank Fees	-7.00	0.00	-7.00
307	13/04/2026	Frettenham Village Hall	Village Hall Hire	-60.00	0.00	-60.00
308	13/04/2026	SLCC	SLCC Membership	-80.00	0.00	-80.00
309	28/04/2026	Anne Tandy	Clerk Salary	Redacted	Under	GDPR
310	13/04/2026	Anne Tandy	Home Working/Travel Expenses	-45.80	0.00	-45.80

311	13/04/2026	Anne Tandy	Refreshments	-1.85	0.00	-1.85
312	17/04/2026	Information Commissioner	Information Commissioner Registration	-47.00	0.00	-47.00

15. Correspondence

- Broadland District Council – Invitation to Town and Parish Forum 14 April 2026
- Broadland District Council – Town and Parish Forum February 2026 meeting notes
- National Allotment Society – March Newsletter
- Norfolk County Council – Bus Timetable Changes from 12th April 2026
- Norfolk County Council – Norwich Western Link project update
- Broadland District Council – National Planning Policy Framework and Neighbourhood Planning update
- Norfolk County Council – Norfolk Local Government Reorganisation – Government minded-to decision.
- Broadland Community Awards 2026- Nominations Open!
- National Allotment Society – April Newsletter

16. Items for the Annual Parish Council meeting on Monday 11th May 2026 at 7.30pm Frettenham Village Hall

Meeting ended 21:05

Signed:

Date: