

FRETtenham PARISH COUNCIL

Clerk to the Council:

Anne Tandy

48 Green Lane West, NR13 6PG

T: 07562014003

E: clerk@frettenham-pc.gov.uk

W: www.frettenham-pc.gov.uk



Parish Council Meeting Minutes

Monday 9th March 2026

Frettenham Village Hall

Present: Teresa Norton (Chair), Philip Norton (Vice Chair), Shaun Catterall, Richard Fisher, Fiona Tibbitt.

Also Present: Anne Tandy, Clerk to the Council and Dan Roper, County Councillor (*from 20:08*)

Members of Public: 3

1. Welcome and receive apologies for absence from Kathy Hall for personal reasons.
2. Philip Norton declared an interest in item 7 allotments as having a pecuniary interest in land adjoining the current allotment site.
3. The minutes of the Parish Council meeting held on 9th February 2026 were reviewed and proposed as an accurate record of the meeting. All agreed.
4. **Public Forum** (including County and District Councillor Reports)
 - a. Receive reports from the County and District Councillors (County Councillor report given after item 8).
 - b. Residents' questions:
 - i. An allotment holder asked about placing an Asset of Community Value on the allotment site.
 - ii. An application from a resident to join the Council was received.
 - iii. It was advised that a member of the public had submitted a complaint about noise emitted from work on the Harbord Road proposed development. This is preparatory work taking place to assist with the submission of the planning application.
5. **To report progress on any matters arising from the last meeting** (for information only)
 - a. Buxton Road Trod Path. The application to the Parish Partnership Scheme has been successful. The outcome of the National Lottery grant is awaited before the project can proceed.
6. **Planning**
 - a. Planning application [2026/0370](#) Elm View 34 Buxton Road Frettenham was discussed. No objections.
 - b. An update on outstanding planning applications [2023/0024](#) and [2023/3726](#) was given.
 - c. There were no planning applications received following publication of the agenda.
7. **Allotments**

Feedback from the Allotment Committee Meeting on 13th February 2026 was given. It was recommended to the Council to establish with the landowner, which alternative sites might be available. This would enable the Council and plot holders to assess their suitability. It was proposed that this enquiry is made. All agreed.

8. Reports

- a. An update on the village newsletter and the options for its continuance were considered. The Clerk has agreed that it is possible to produce something which would likely require 2-3 hours of her time. Council will need to decide how it will be distributed and whether there is a need to continue with providing advertising space. It was proposed that the production of the newsletter be passed to the Clerk and the previous Editor notified. **All agreed.** The Clerk was asked to contact the current advertisers and establish how much business they receive through advertising in the newsletter and whether it is worthwhile continuing with this. The outcome to be discussed at the next meeting in order to shape future distribution.

20:08 Dan Roper arrived

- b. An update on Highways matters was given, lots of potholes reported.
- d. A report on the activities of the village hall was given by Philip. Issues with a football team have now been resolved.
- e. The SAM2 Report was presented. It was noted that this report showed a reduction in the number of vehicles significantly exceeding the speed limit.
- f. A report on regular play area inspections and any issues identified was given. The latest report was completed by Philip Norton.

Item 4a was revisited in order for Dan Roper to present his report.

4a County Councillors Report

- Elections are going ahead on 7 May 2026. Boundaries are changing and I will be standing for re-election. As such the pre-election period means no further work on devolution will take place until after election, even if decisions are made by Central Government.
- Council Tax for Norfolk County Council will increase by 5% due to spending on transporting children to their SEND provisions and due to Norfolk having an increasingly ageing population pushing up spending on Adult Social Care.
- A possible alternative to the western link is being looked at but further progress will not occur until after the election.
- As County Councillor I set two objectives for this term of office; to reduce speed on the A140 at Hainford, which has been achieved and to improve the Crostwick Lane junction with the B1150 in Spixworth. It has just been announced that £1million funding has been allocated to improve the safety of the junction with the addition of traffic lights.
- A Broadland District Council proposal to house Afghan refugees at Jaguar House in Coltishall has been withdrawn due to issues with obtaining planning permission and a lack of infrastructure at the location.
- Broadland District Council are pleased to report a freeze on their share of the Council Tax with no cuts in services.

9. Policies

- a. The following policies were reviewed in line with the new Assertion 10 of the Annual Governance and Accountability Return.
 - i. Freedom of Information Publication Scheme and statement was reviewed and agreed.
 - ii. General Data Protection Policy was reviewed and agreed.

10. Accounts

- a. The bank Reconciliation to 28th February 2026 was agreed. The total balance of all accounts including reserves was: £17,622.35

- b. The payments listed below for March 2026 were proposed for approval. All agreed. The online authorisers will be Teresa Norton and Shaun Catterall.

Voucher	Date	Supplier / customer	Account name	Net	VAT	Total
296	09/03/2026	Anne Tandy	Home Working/Travel Expenses	-41.30	0.00	-41.30
297	09/03/2026	Anne Tandy	Stationery	-21.49	-4.30	-25.79
298	09/03/2026	Norfolk Parish Training and Support	Training	-56.00	-11.20	-67.20
299	09/03/2026	Frettenham Village Hall	Village Hall Hire	-85.00	0.00	-85.00
300	31/03/2026	Unity Trust Bank	Bank Fees	-7.00	0.00	-7.00
301	28/03/2026	Anne Tandy	Clerk Salary	Redacted	Under	GDPR
302	09/03/2026	Broadland DC	Bin Emptying	-247.00	-49.40	-296.40

11. Correspondence

- Broads Authority – Local Plan for the Broads – notice of submission
- Broadland District Council – Big Broadland Litter Pick 2026
- Resident Email – requesting recognition for the work done by the Rose and Crown PH.
To be added to the next agenda for consideration.

12. Items for the Parish Council meeting on **Monday 13th April 2026**

- Co-option
- Allotments
- Newsletter

Meeting closed at: 20:24

Signed:

Date: