

FRETtenham PARISH COUNCIL

Clerk to the Council:

Anne Tandy

48 Green Lane West, NR13 6PG

T: 07562014003

E: clerk@frettenham-pc.gov.uk

W: www.frettenham-pc.gov.uk



Parish Council Meeting

I give notice of a meeting and summon all Council members to attend.

The meeting will be held on **Friday 14th November 2025 at 7.30pm**

Frettenham Village Hall, Church Road, Frettenham, NR12 7NN

Members of the public are welcome to attend.

A Tandy

Clerk to the Council

10th November 2025

Agenda

1. Welcome and receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To agree the minutes of the Parish Council meeting held on 10th October 2025
4. **To adjourn the meeting for public participation**
 - a. Receive reports from the County and District Councillors
 - b. Residents' questions (10 minutes to hear any questions from the public)
5. **To report progress on any matters arising from the last meeting** (for information only)
6. **Planning**

To comment on any planning applications received following publication of the agenda.
7. **Allotments**

To report back on matters raised at the meeting with Wroxham Home Farm looking into the options for additional allotment plots to accommodate the growing waiting list.
8. **Neighbourhood Plan**

To consider the delivery of a whole council workshop regarding Neighbourhood Planning with Rachel Leggett & associates at a cost of £300.00.
9. **Reports**
 - a. To hear an update on the village newsletter (Greg).
 - b. To hear an update on Highways matters.
 - d. To hear a report on the activities of the village hall (Philip).
 - e. To note the SAM2 Report for September 2025.
 - f. To receive the annual RoSPA Play Inspection Report and consider the areas of repair raised.
10. **Budget 2026/27**
 - a. To decide on the projects to be included in the Parish Partnership Scheme for 2026-27 and agree the applications.
 - b. To consider the grounds maintenance quote from Norse for 2026/27.
 - c. To approve the Council's budget for 2026/27.
 - d. To agree the precept amount needed for 2026/27.

11. Future for Nature Fund

- a. To consider an application to the Future for Nature Fund for funding support for the Buxton Road trod path.

12. Community Matters

- a. To consider options for cleaning the bus shelter on School Road.
- b. To consider the likely dissolvment of the Speed Watch group due to lack of numbers and whether the Council can support its continuation.

13. Policies

- a. To review the Allotment Risk Assessment
- b. To agree the adoption of a Communication Engagement Policy
- c. To agree the adoption of a Press and Media Policy

14. Accounts

- a. To note the bank Reconciliation to 31st October 2025.
- b. To agree setting up a Direct Debit for the annual Information Commissioners registration.
- c. To approve delegated power to the Clerk to make any necessary payments in December and ratify at the January meeting.
- d. To *ratify and approve the payments listed below for November 2025 and agree online authorisers:

Voucher	Date	Description	Supplier	Net	VAT	Total
*260	10/10/2025	2025-26 Registration	Information Commissioner	-52.00	0.00	-52.00
*264	22/10/2025	FILCA Qualification	SLCC	-120.00	-24.00	-144.00
*265	27/10/2025	Removal of wasp nest from litter bin	MNS Pest Control	-60.00	-12.00	-72.00
*267	31/10/2025	Outstanding Registration 2024-25 payment	Information Commissioner	-52.00	0.00	-52.00
*268	31/10/2025		Norwich Print Solutions	-296.00	0.00	-296.00
269	14/11/2025	Grass cutting	Norse Eastern Ltd	-248.34	-49.67	-298.01
270	14/10/2025	Hall Hire	Frettenham Village Hall	-30.00	0.00	-30.00
271	30/11/2025	Bank Service Charge	Unity Trust Bank	-6.00	0.00	-6.00
272	28/10/2025	Clerk Salary	Anne Tandy	Redacted	Under	GDPR
273	14/10/2025	Home working/travel expenses	Anne Tandy	-39.50	0.00	-39.50
274	14/10/2025	Ink Cartridges – 40%	Anne Tandy	-28.20	0.00	-28.20
275	14/10/2025	Old Domain Renewal	123 Reg	-12.99	-2.60	-15.59

15. Correspondence

- Norwich Western Link – project update
- PSPO (Dog Control) Signs
- Anglian Water strategic water network programme – route planning in your area
- National Allotment Society - Eastern Region AGM
- Norfolk County Council Budget Consultation 2026-27
- Broadland District Council – Rough Sleeper Count 2025
- Norfolk County Council - Public consultation on Joint draft Supplementary Planning Documents 10/11/25-19/12/25

16. Items for the Parish Council meeting at Frettenham Village Hall on **Monday 12th January 2026 at 7.30pm.** Please note the ***NEW* day and time.**