

# FRETtenham PARISH COUNCIL

Clerk to the Council:

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## Meeting Agenda

### Parish Council Meeting

(Published on 6<sup>th</sup> January 2025)

Friday 10<sup>th</sup> January 2025 at 7.00pm

Frettenham Village Hall

*Anne Tandy*

Anne Tandy, Clerk to the Council

All Councillors are hereby summoned to attend the meeting of Frettenham Parish Council.

1. Welcome and apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To agree the minutes of the Parish Council meeting held on 8<sup>th</sup> November 2024
4. **To adjourn the meeting for public participation**
  - a. Receive reports from the County and District Councillors
  - b. Residents' questions (10 minutes to hear any questions from the public)
5. To report progress on any matters arising from the last meeting (if not on the Agenda)
6. **Neighbourhood Plan Steering Group**
  - a. To hear an update on progress
  - b. To consider the proposed designated boundary for submission to Broadland District Council.
7. **Planning**
  - a. To note the planning report for January 2025
  - b. To consider planning application 2023/004 Belaugh Farm and the associated footpath at Court Hill.
8. **Community Litter Pick**
  - a. To organise a date for the next litter pick, postponed from 8<sup>th</sup> December 2024.
9. **New Play Equipment**
  - a. To consider the installation of a new climbing wall at Frettenham play area fully funded through grant funding.
10. **Allotments**
  - a. To consider whether to carry out some maintenance to the inside of the hedgerow along Well Green and improve the access for adjoining plots.
  - b. To consider a structured compost bin for use by all plot holders and the cost of emptying it.

- c. To consider a request from plot holder 3 to look at the maintenance of the hedge at the back of the property on Well Green.
- d. To receive the allotment inspection report.

#### 11. Reports

- a. To hear an update on the village newsletter (Greg).
- b. To hear an update on Highways matters
- c. To hear a report from the F.A.S.T Working Group – SAM2 (Teresa/Shawn)
- d. To hear a report on the activities of the village hall (Philip)
- e. To hear a report on regular play area inspection.

#### 12. Playground Health and Safety Training

To hear an update.

#### 13. Upgraded Email Domain

- a. To consider the cost of £25.00 +VAT per annum for Parish Online to hold the old domain to prevent fraudulent use and forward all emails and website traffic to the new domain.

#### 14. Noticeboards

- a. To consider the costs of a replacement noticeboard at Pound Hill.

#### 15. Budget 2025/26

- a. To consider the costs of grounds maintenance at the playing field for 2024/25.

#### 16. Precept 2025/26

- a. To agree the precept figure of £16,000 which will be an increase of £6.34 on a Band D property for the year.

#### 17. Accounts

- a. To note the bank Reconciliation for November and December 2024
- b. To appoint a new bank signatory in place of Philip Norton.
- c. To ratify the payments for December 2025:

Voucher	Date	Supplier	Account name	Net	VAT	Total
124	09/12/2024	Martyn J Green Ltd Frettenham Village	Allotment Maintenance	-260.00	-52.00	-312.00
125	09/12/2024	Hall Norwich Print	Village Hall Hire	-30.00	0.00	-30.00
126	09/12/2024	Solutions	Newsletter Printing	-222.00	0.00	-222.00
127	09/12/2024	Parish Online	Website Hosting	-215.00	-43.00	-258.00
128	13/12/2024	Hugo Fox	Website Hosting	-9.99	-2.00	-11.99
129	09/12/2024	EasyPC Accounts	Accounts Software	-32.50	0.00	-32.50
135	20/12/2024	Norse Eastern Ltd	Playing Field and Play Area Grass Cutting	-234.28	-46.86	-281.14

- d. To approve the payments listed below for January 2025 and agree online authorisers:

Voucher	Date	Supplier	Account name	Net	VAT	Total
138	10/01/2025	Anne Tandy	Home Working/Travel Expenses	-66.40	0.00	-66.40
139	10/01/2025	Anne Tandy	Stationery – Ink cartridges -50%	-27.04	-5.41	-32.45

**18. Correspondence**

- BDC Annual Street Count
- Norwich Western Link Project Update
- BDC Post-Town and Parish Summit 2024 feedback survey
- NCC Share your thoughts about the place you live...?

**19. Items for the Parish Council meeting on Friday 14<sup>th</sup> February 2025**